



**Delegated Authority (Urgent Action) Form**


<p>In accordance with Standing Orders, under section 11, The Role of the Proper Officer:</p> <p>11.3 There shall be delegated to the Chief Executive the authority to act in respect of any function of the Council on a matter, which in their opinion does not warrant delay. This delegated authority shall only be exercised in consultation with the Leader and / or Deputy Leader.</p>	
Date	07 March 2024
Nature of Urgent Action	Response to Community Governance Review
Matter raised by	Chief Executive due to email from Wiltshire Council
Date considered by the Chief Executive	13 February 2024
Consulted with Leader or Deputy Leader or Chair or Vice Chair	Leader supported on 10 March 2024
Action Taken Decision/Outcome Include Financial and Legal Implications	<p><b>Following the Community Governance Review report to Full Council on 20 November 2023 (Minute 52 refers).</b></p> <p><b>To respond to the draft recommendations before the deadline of 18 March 2024 with the response reflecting no objection to the draft recommendations. The areas specific to Chippenham from the draft recommendations are included below and a copy of the briefing note from Wiltshire Council is attached:</b></p> <ul style="list-style-type: none"> <li><b>Ray Close, Chippenham:</b></li> </ul> <p><i>65. The Committee's attention was drawn to a number of properties at Ray Close in Chippenham, which it was suggested were separated from other properties in the Close by the existing boundary between Chippenham Pewsham and Chippenham Hardens &amp; Central Divisions. The Divisions are coterminous with wards of the Town Council of the same name.</i></p> <p><i>66. The Local Division members were in support of unifying Ray Close within a single Division, as it was considered the separation not in accordance with the</i></p>



	<p><i>statutory criteria. No other responses were received to an online survey.</i></p> <p><i>67.The Committee was satisfied that the existing boundary represented an ineffective governance arrangement, and recommended the boundary be amended to resolve this. This would require consent of the LGBCE, and to change the Divisions.</i></p> <ul style="list-style-type: none"> <li>• <b>Lacock/Chippenham, Rowden Lane:</b></li> </ul> <p><i>92.The Committee also considered the boundary between Lacock and Chippenham. As part of the 2019/2020 Review involving Chippenham and Lacock parishes, the Committee recommended, and it was agreed, to transfer an area of land containing new housing within the new Chippenham Lowden and Rowden Division from Lacock to Chippenham.</i></p> <p><i>93.The area also included the small area of Rowden Lane, a rural hamlet accessed through the town. The Council had agreed to take a further look at the area to see if the boundary line should be amended but had no specific proposals to pre-consult upon.</i></p> <p><i>94.The Committee noted that residents in Rowden Lane were written to twice as part of information gathering, in addition to the online survey, and that only one response had been received, which sought to reverse the previous decision.</i></p> <p><i>95.Future development phases in the area were discussed, and the Committee agreed that Rowden Lane was correctly included as part of Chippenham, noting the lack of connection with Lacock and that neither Lacock Parish Council or Chippenham Town Council had requested any change to the current boundary. They therefore declined to recommend any changes to the area.</i></p>
<p>To be reported for information to this committee or sub-committee</p>	<p>Full Council on 27 March 2024</p>



**CHIPPENHAM  
TOWN COUNCIL**  
Improving the quality of town life

Signed by Chief Executive	
Dated	12 March 2024